



St Mark's Church Gillingham

'Living for Jesus, Loving Gillingham, Learning Together'

ANNUAL REPORT & ACCOUNTS

of the

PAROCHIAL CHURCH COUNCIL

For the year ended 31st December 2017

PCC Chair

Rev Saju Muthalaly – Chairman
Mrs Helen Towers and Mr Terry Whittaker – Joint Vice Chairs
St Mark's Parish Office,
The Old Vicarage, Vicarage Road, Gillingham ME7 5JA

Bank

HSBC Bank Plc. High Street, Gillingham, Kent ME7 1BP

Independent Examiner

Mr R Trice MAAT
210 King George Road, Chatham, Kent ME5 0PH

Charity no. 1141709

St Mark's Church, Gillingham **Annual Report of the Parochial Church Council** **for the year ended 31 December 2017**

Administrative information

St Mark's has charitable status as a registered place of worship under Section 3 of the Charities Act 1993. Charity Number 1141709

Church address	St Mark's Church Canterbury Street Gillingham Kent ME7 5TP	01634 570 320
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Church office	St Mark's Parish Office The Old Vicarage Vicarage Road Gillingham Kent ME7 5JA	01634 570 489
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Parochial Church Council (PCC)

Incumbent (Priest in Charge)	Rev. Saju Muthalaly	<i>Chair</i>
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Curate	Rev. Amanda Maskell	<i>from September 2017</i>
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Churchwardens From APCM 2016 to 2017	Mr Deano Standing Mr Terry Whittaker	<i>Vice Chair</i>
From APCM 2017 to 2018	Mr Raymond Shergill Mrs Helen Towers	<i>Joint Vice Chair</i>

Diocesan Synod	Mr Ernie Mann	
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Deanery Synod From APCM 2014 to 2017	Mr Graham Davis Mrs Carolyn Facey Mrs Jo Whittaker	<i>SMIC rep</i>
From APCM 2016 to 2017	Mr Luke Prankard	
From APCM 2017 to 2020	Mrs Siju Adeoye Mrs Eve Martin Mr Keith Sheepwash Mr Terry Whittaker	<i>SMIC rep</i> <i>Joint Vice Chair</i>

SMI Church nominated rep. From APCM 2017	Mrs Carolyn Facey	<i>SMIC rep</i>
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Elected to PCC From APCM 2014 to 2017	Mr Glyn Allen	<i>Treasurer</i>
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	Mrs Becky England Mr Keith Sheepwash Mr Paul Smith	<i>Secretary</i>
From APCM 2015 to 2018	Miss Lisa Highsted Mr Neville Piper Mr Raymond Shergill Mr Graham Wilkins	<i>to APCM 2017</i>
From APCM 2016 to 2017	Mr Jonathan Mann	co-opted to PCC for a one-year period
From APCM 2016 to 2019	Mr Mic Aldington Mr Robert Byles Mrs Helen Towers Mrs Denise Young	<i>to APCM 2017</i>
from APCM 2017 to 2019 from APCM 2017 to 2020	Mr Luke Prankard Mr Glyn Allen Mr Jonathan Mann Mr Paul Smith Mrs Jo Whittaker	<i>Treasurer</i>
Co-opted to PCC (From Sept 2017 to APCM 2018)	Mr Lance Hanning	
PCC Secretary (from May 2017 to APCM 2018)	Mr Samuel Wilkins	
Bankers	HSBC Bank plc High Street, Gillingham, Kent ME7 1BP	
Auditors	Independent Examiner Mr R Trice MAAT 210 King George Road, Chatham, Kent ME5 0PH	

Structure, Governance and Management

The Parochial Church Council is a corporate body, established by the Church of England. The PCC operates under the Parochial Church Council (Powers) Measure. The PCC is registered with the Charity Commission (no. 1141709).

PCC Members are also Charity Trustees and must ensure compliance with charity law and church (ecclesiastical) law and exercise a duty of prudence and a duty of care.

The method and appointment of PCC members is set out in the Church Representation Rules. All regular church attendees are encouraged to register on the Electoral Roll and are thereby eligible to stand for election to the PCC. In 2009 the Annual Parochial Church Meeting agreed to electing 12 members for 3-year terms of office with casual vacancies

filled by those with least votes and to suspend until rescinded, the 6-year rule for the term of office of a Churchwarden.

The PCC continues to comply with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Other matters related to church and other legislation (compliance with Health and Safety and Disability Discrimination etc.) are brought to the notice of PCC members for review and action.

Committees

The Standing Committee is a statutory requirement and comprises the Vicar, Churchwardens, Treasurer, PCC Secretary and at least two, but no more than four, elected members from the PCC. This Committee meets, when required, and brings recommendations to PCC meetings on various matters, including those referred to it by the Council. It has power to take decisions on behalf of the PCC when required.

Other committees or Task Groups are formed and meet as required to consider various aspects of church life.

We also have, with formal terms of reference, task groups for Property, Finance, HR, Mission Links and Pre-School Management. The PCC has also authorised the formation of a Task Group for The Hub, supporting the local refugee Community. It is our intention that all members of the PCC sit on at least one of these groups and the clergy are members of each group by right. The Property, Finance and HR task groups meet three times a year following shorter PCC meetings and on an ad-hoc basis as required.

St Mary's Island District Church Council operates with separate accounts and meetings under the leadership of the Vicar and the Focal Minister (lay position). Their annual reports are published and sent to the Diocese separately, but we include them together with this report in our Charity Commission submission. St Mary's Island has its own District Council Scheme (i.e. its 'constitution') approved by Bishop's Council and the Diocesan Registrar.

Objectives and Activities

The role of the PCC is:

To promote the Gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England and upholding the evangelical charismatic tradition of St Mark's.

To co-operate with the minister in promoting, in the parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical. To accomplish this, we seek together through prayer to discern 'the mind of the Lord'.

To take responsibility for the right administration of the Church and its properties and, in conjunction with the Churchwardens and Treasurer, to make financial provision for

staff salaries, Parish 'Offer' (Share), general maintenance and running costs as well as the various charitable needs.

To make considered decisions, after discussion and prayer, on behalf of the whole Church fellowship rather than simply promoting members' individual or partisan interests. In the planning of activities, the PCC has considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion.

The Church's Purpose Statement is 'Living for Jesus, Loving Gillingham and Learning Together'.

Review of the year

Church Attendance

On the Church Electoral Roll, as at 31 Dec 2017, there were 202 members (187 for 2016), plus a further 64 on the Electoral Roll of St. Mary's Island Church.

The weekly attendance at the Sunday Church services at St Mark's averaged 155 over 16 year olds and 40 under 16's.

The attendance at major events was as follows:

253 at the Easter Day service (237 in 2016)

189 at the Christmas Eve service (161 in 2016)

201 at the Christmas Day service (198 in 2016)

505 at the Remembrance Day service (494 in 2016)

A number of children and young people met regularly with their leaders on Sundays and at various activities during the week.

In October, a detailed study was carried out on Church attendance during the month. The statistics showed:

Average gross weekly attendance	240	(252 for 2016)
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Average attendance counted once	204	(229 for 2016)
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Attendees aged under 30	31%	(34% for 2016)
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Attendees aged 30 to 60	42%	(40% for 2016)
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Attendees over 60	27%	(26% for 2016)
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Overall male to female balance	47% males, 53% females (44% male, 56% female in 2016)	
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The PCC will continue to use the full data to focus ministry accordingly and track trends in the future.

PCC

During the year, the PCC met monthly except for April and August. The Council remain focused on proper governance of our Church, but we have also spent time on discerning where God wants us to be as a Church and shaping a longer-term strategy for the work

that is needed in the church building, such as, heating, technical systems, chairs etc. Details of the activity are covered in the more specific report of the PCC by the PCC secretary, Samuel Wilkins. Samuel took over this important role after the last APCM and we would like to thank him for his hard work over the last year in recording our PCC meetings.

Church Status

The Parish remains in a status where the living is suspended. This is a technicality imposed by the Diocese where the leader of the Church is appointed under a contract that has limitations as opposed to being appointed as Vicar. In essence, this allows the Diocese to make changes to Parish boundaries and structures which cannot happen if the Priest is appointed as a Vicar. The appointment is known as Priest-in-Charge. It has no day-to-day impact on our Parish activity but does mean that whilst this persists the Diocese can make changes to our Parish. The Diocese are looking at the structure of our Deanery, an exercise that has been going on for very many years, and until final decisions on Deanery structure are made then, sadly, the living will remain suspended.

Staff and elected roles

We welcomed Shane Cordle as our Head of Youth, Children and Families in August. Shane and his wife, Chris, joined us from Ohio, USA.

In September, Amanda Maskell joined us as Curate as part of her training to be Vicar and will be with us for three years.

Lynne Martin was appointed as Medway Campus Chaplain, a fantastic achievement and answer to prayer. Lynne remains a part of the extended staff team.

Terry Whittaker was licensed as Lay Worker, to take up the role of Associate Lay Minister at St Mark's, and Leader designate of Reach at Gillingham Pier, a fresh expression of Church to be enabled by Bishops Mission Order.

Raymond Shergill and Helen Towers were chosen as Churchwardens and have endeavoured to step into the experienced shoes of Terry and Deano, their predecessors.

In the office, we continue to be grateful to Pauline Jackson for her ongoing role as Office Manager and to Jo Whittaker for her support of Saju in her role as Vicar's PA, Lead Recruiter and Coordinator for our DBS service.

Building Issues

The Fabrics, Goods and Ornaments report fully details all that has happened relative to our properties (see Statutory and Additional Reports booklet).

Church Activities

Our Church is in a time of transition, many activities have stopped or are running less frequently than they had in the past. 2017 was a year in which we prayerfully sought

God's guidance for the future shape and purpose of our Church following the adoption of our Purpose Statement 'Living for Jesus, Loving Gillingham and Learning Together'. This has been pivotal in our teaching and activities. There is a distinct feeling of the Church being more outward focused than it has been in recent years and excitement for what is to come.

During the year Chris and Gary Atkins stood down from their leadership of our Small Group structure and Pauline Jackson has taken over the day-to-day lead on this pending the completion of the review that Amanda is undertaking. We thank them both for their service.

With Shane's arrival we also saw the handover of the leadership of SOS Club by Jo Whittaker. She has served in children's work for more than 20 years and we thank her for all that she has done to bring the love of Jesus to so many children.

Whilst on the Whittaker's, Terry was licensed in October, primarily to enable the start of Reach at Gillingham Pier. This will mean that when the Mission Order is formalised the responsibility and authority for mission effort and activity in this area of our Parish will pass from St Marks to 'Reach', at least for a period of 5 years, this being the initial period of the Mission Order. Terry's line management will be through the leader of St Mark's, to the Archdeacon and then the Bishop.

The Church will know that during 2017 we had significant concerns over the future and shape of the Pre-School. We are very pleased to advise that this concern has now passed, and Pre-School looks to be on an upward trajectory. Thanks to Suzanne Wilkins in particular for her years of hard work and commitment in chairing the Pre-School management committee and thanks too to Lance Hanning in taking over this mantle.

The Just One initiative has been developing during the year and St Mark's is a key sponsor in its promotion and delivery. We look forward to seeing the outcome of this work in 2018.

Finally, the Church is shaping a unique initiative to create a mutually supportive relationship with new mission partners in India. We have supported Tearfund there for some time but look forward to our visit to India in April 2018 and for the, hopefully, subsequent return visit, by our Indian brothers and sisters in Christ, during 2019.

St Mark's Parish - St Mary's Island Church (SMIC)

The full report of the activity of SMI Church is covered in a specific report within the Additional Reports booklet. Like St Mark's, SMIC have spent time discerning their Mission Statement '*Creating Spaces for our Community to Encounter Jesus*' and are taking steps to live out that mission. There are many aspects of this, including the incarnational living of the congregation, but corporately, various ventures stand out such as, Messy Church, activities at the School, Ladies Group and the stone painting initiative.

St Mary's Island C of E School (SMIS)

The school continues to flourish under the headship of Christine Easton. Whilst there is natural engagement between SMI Church and School, as the Church meets in the school building, the relationship between the two goes much deeper, to the great benefit of both. See the full report in the statutory and additional reports booklet.

Financial review

General Fund

At the beginning of 2017, after some revisions, we forecast a budget surplus on unrestricted General Fund of £21,125, which included transfers between Repair, Pre-school and HYCFM funds. We give thanks to God that at the year-end we finished with a larger surplus, after transfers between funds, of £38,292. Our total income was £192,935 compared to £167,604 in 2016, with a small reduction in expenditure from £161,664 in 2016 to £160,526.

Voluntary donations decreased slightly to £158,858, compared to £159,271 in 2016, accounting for 82% of our income. We are grateful for the sacrificial giving of so many in continued difficult financial times.

Our income was supplemented by £12,200 rental for use of the Garden House by the Medway Campus Chaplain. The cost of running our buildings (excluding the Garden House) was £5,384 lower than budget. The salary costs for this year for the newly appointed HYCFM were almost entirely met by the £10,000 grant we received in 2016 from the Bishop of Rochester's Fund for Mission.

Mission Giving was £12,008, compared to a budget of £15,900, being 10% of the previous year's voluntary giving. The balance of £3,892 was transferred to the Mission Fund as carry over to 2018. Total actual Away Giving was £14,008.

We paid £56,000 to the Diocese of Rochester, as our St Mark's Parish Offer, being a contribution for parish clergy stipends and other diocesan support costs. The total Parish Offer, combined with SMI Church contribution, was £70,000, which was £14,000 less than 2016.

The General Fund cash at bank and in hand at 31 December 2017 was £75,869. After debtors and creditors adjustment the net current asset was £82,813. This represents a 'reserve' of 41.9% of our 2018 forecast expenditure.

Other Funds

The total year-end balance in our Repair Funds was £33,390. We deposited a total of £5,025 and made no withdrawals.

During the year, we settled architect's fees of £7,781 from the Development Fund, which now has a balance of £68,947. The balance in the Mission Fund was £7,558. We are grateful to those who faithfully give regularly to these two funds.

The Vicar's Discretionary Fund received donations of £2,850 with discretionary spending of £500 giving a surplus of £2,350. The fund current balance is £3,996.

Pre-school income from all sources was £65,571 and expenditure £56,132, giving a surplus for the year of £9,439 and a net surplus of £4,439 after transfers to General Fund. This compares to a net deficit of £3,482 in 2016. The fund balance is £23,544.

Donations and fund-raising income in connection with the India Mission Visit were put into a new restricted India Fund. The total received was £17,473, with expenditure of £3,196, giving a year-end balance of £14,277. A Reach at Gillingham Pier Restricted Fund was also formed to support management of income and expenditure for this venture until it is more established. The current balance is £75.

Reserve Policy

It is PCC policy to maintain a balance on free reserves (net current assets) to smooth out fluctuations in cash flow and to meet emergencies.

Total Funds held by the charity - £235,109.

Restricted Funds - £152,296.

Unrestricted Funds - £82,813 which represents 41.9% of 2018 General Fund expenditure.

The Restricted Funds are earmarked for future projects and ongoing commitments. With our current level of unrestricted reserve, we consider the financial risk to be low.

Budget

After some iterations, the PCC has approved the final 2018 V2c budget, with a year-end forecast deficit of £14,925, which includes provision for the HYCFM from April 2018.

Summary

It is extraordinarily inspiring yet humbling to come to terms with the fact that we as a local church in Gillingham are the custodians of the gospel of Jesus Christ; the gospel that transforms individuals, nations, and societies. God has invested in us to present the gospel afresh in a constantly changing Parish.

Even as we continue to live out our purpose of living for Jesus, loving Gillingham and learning together, the PCC this year has had to engage in some challenging discussions but also make decisions full of faith in what we believe God is calling us to. These changes are fundamentally missional as our heart is to respond radically and imaginatively to the call and purposes of God in our lives.

We thank God constantly for his provision, the generosity of members of the congregation who give sacrificially of their time and money. Our witness as a Church community is best served by the way we welcome, offer hospitality, the way we serve and the way we love. This report and the Statutory and Additional Reports, in a separate publication, show how much our congregation is committed to being a blessing in our local neighbourhood which suffers, like other deprived areas, from the injustices and inequalities in society.

Of course, not everything is recorded, and I am grateful for everyone's contributions whether they are written down or not. There are so many people engaged in serving the Church in large ways and small, visible and often invisible - and I express my thanks for all those people who do so much in the life of the Church and parish.

'Now to him who is able to do immeasurably more than all we ask or imagine, according to his power that is at work within us',

Saju Muthalaly

Signed on behalf of the Parochial Church Council by the Chairman, on 19/03/2018

St Mark's Church Gillingham

End of Year Financial Statements

Year ending 2017

Approved by PCC on 19 March 2018 for Independent Examination submission

Accounting policies

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with the applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of the Garden House. The financial statements include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of informal gatherings of church members.

Funds

The General Fund represents the funds of the PCC that are unrestricted and are available for application to the general purpose of the PCC. Other Funds are restricted, including the Development Fund, Mission Fund, Vicar's Discretionary Fund, Pre-school Fund, Small Funds, Repair Fund, Head of Youth, Children and Families Fund, India Fund and Reach at Gillingham Pier Fund.

The Development Fund represents monies donated for capital/refurbishment work on all church properties, receives gift aid and other income from donors.

The Mission Fund is a fund into which donations given by church members specifically for mission work are held and distributed.

The Vicar's Discretionary Fund is financed primarily from voluntary donations and makes discretionary payments to those in need.

The Pre-school is self-financing, providing a Christian pre-school for the local community.

The India Fund receives voluntary donations and income from fund raising activities for India mission support.

The Reach at Gillingham Pier is a fund set up to support management of income and expenditure of a new Bishop's Mission Order initiative.

A number of accounts have been entered collectively under the heading of Small Funds, where restricted income has been received for specific purposes.

The Repair Funds are amounts held by the Diocese of Rochester on St Mark's behalf to cover the cost of anticipated repair work on the Church, Old Vicarage, Vicarage Hall and Garden House.

Incoming Resources

Voluntary income and capital resources

Collections are recognised when received by or on behalf of the PCC.

Planned giving receivable under Gift Aid is recognised only when received.

Income tax recoverable on Gift Aid donations is recognised when the income is received.

Other income

Rental income from letting of church property is recognised when the rental is due.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

All expenditure incurred during the year on consecrated or beneficed buildings, individual item under £1,000 of the repair of movable church furnishings acquired before 01 January 2000 is written off.

Other fixtures, fittings and office equipment

Depreciation on fixed asset properties has not been provided in these accounts as any charge is considered to be not material, on the basis that the asset has either a very long useful life; or a residual value, based on its current value, which is not materially different from its carrying value. Depreciation is provided on all other tangible fixed assets at rates calculated to write off the cost, less estimated residual value, over the expected useful lives of the assets, as follows:

Nothing at present is being written down.

St Mark's Church, Gillingham

Statement of Financial Activities

For the year ended 31 December 2017

	Unrestricted	Restricted	Endowment	2017	2016
	funds	funds	funds	Total	Total
	£	£	£	funds	funds
				£	£
Income and endowments from:					
Donations and legacies	158,858	23,764	—	182,622	179,056
Income from charitable activities	16,393	65,567	—	81,961	65,792
Other trading activities	—	3,784	—	3,784	371
Investments	1	129	—	130	167
Other income	17,682	—	—	17,682	170
Total income	192,935	93,244	—	286,179	245,556
Expenditure on:					
Expenditure on charitable activities	160,350	70,104	—	230,453	247,166
Other expenditure	176	—	—	176	281
Total expenditure	160,526	70,104	—	230,629	247,447
Net income / (expenditure) resources before transfer	32,409	23,141	—	55,550	(1,891)
Transfers					
Gross transfers between funds - in	15,000	9,118	—	24,118	12,845
Gross transfers between funds - out	(9,118)	(15,000)	—	(24,118)	(12,845)
Other recognised gains / losses					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	38,292	17,258	—	55,550	(1,891)
Total funds brought forward	292,022	135,038	—	427,059	428,951
Total funds carried forward	330,313	152,296	—	482,609	427,059

St Mark's Church, Gillingham

Balance Sheet

As at 31 December 2017

	2017 £	2016 £
Fixed assets		
Tangible assets	247,500	247,500
	247,500	247,500
Current assets		
Debtors	8,396	8,003
Cash at bank and in hand	227,239	172,081
	235,634	180,084
Liabilities		
Creditors: Amounts falling due in one year	525	525
	525	525
Net current assets less current liabilities	235,109	179,559
Total assets less current liabilities	482,609	427,059
Total net assets less liabilities	482,609	427,059
Represented by		
Unrestricted		
General fund	330,313	292,021
Restricted		
Church Repair Fund	19,881	17,525
Development Fund	68,947	70,700
Garden House Repair Fund	3,395	2,499
Head of Youth, Children and Families Fund	—	10,000
India Fund	14,277	—
Mission Fund	7,558	5,006
Old Vicarage Repair Fund	6,510	5,273
Pre-school Fund	23,554	19,114
Reach at Gillingham Pier	75	—
Small Funds	500	500
Vicarage Hall Repair Fund	3,603	2,775
Vicars Discretionary Fund	3,996	1,646
Funds of the church	482,609	427,059

Approved by the PCC onand signed on its behalf by:

St Mark's Church, Gillingham

Analysis of income and expenditure

Donations and legacies

	Unrestricted £	Designated £	Restricted £	Endowment £	2017 £	2016 £
Gift Aid STO Offerings	99,640	—	2,100	—	101,740	95,004
Gift Aid Donations	12,305	—	1,540	—	13,845	20,415
Non Gift Aided Donations	5,113	—	2,160	—	7,273	11,299
Gift Aided Church Collections	9,806	—	—	—	9,806	5,934
Non Gift Aided Collections	1,078	—	—	—	1,078	3,574
GA Tax Recovered	30,873	—	1,415	—	32,288	30,524
Grants	—	—	—	—	—	10,000
VDF donations	—	—	2,850	—	2,850	460
K Barnwell Wycliffe	—	—	240	—	240	240
Nehemiah Mission India	—	—	180	—	180	730
M&H Tozer	—	—	—	—	—	840
Just Text Giving	43	—	—	—	43	35
India donations	—	—	9,070	—	9,070	—
India MyDonate	—	—	4,209	—	4,209	—
Total	158,858	—	23,764	—	182,622	179,056

Income from charitable activities

	Unrestricted £	Designated £	Restricted £	Endowment £	2017 £	2016 £
Wedding Fees	1,070	—	—	—	1,070	1,445
Funeral Fees	1,596	—	—	—	1,596	993
Vicarage Hall Lettings	1,961	—	—	—	1,961	1,530
Old Vicarage Lettings	1,566	—	—	—	1,566	1,293
Pre-school Fees	—	—	8,339	—	8,339	5,194
Medway Council Funding	—	—	57,229	—	57,229	52,787
Garden House rent	10,200	—	—	—	10,200	2,550
Total	16,393	—	65,567	—	81,961	65,792

Other trading activities

	Unrestricted £	Designated £	Restricted £	Endowment £	2017 £	2016 £
Kent Church cycle Events	—	—	—	—	—	137
India fund raising	—	—	3,784	—	3,784	234
Total	—	—	3,784	—	3,784	371

Investments

	Unrestricted £	Designated £	Restricted £	Endowment £	2017 £	2016 £
Bank Interest	1	—	129	—	130	167
Total	1	—	129	—	130	167

Other income

	Unrestricted £	Designated £	Restricted £	Endowment £	2017 £	2016 £
Photocopying	445	—	—	—	445	—
Other Income	—	—	—	—	—	20
Cricket Club	176	—	—	—	176	150
Staff salary reimbursement	14,437	—	—	—	14,437	—
Garden House reimbursement	2,625	—	—	—	2,625	—
Total	17,682	—	—	—	17,682	170
INCOME TOTAL	192,935	—	93,244	—	286,179	245,556

Expenditure on charitable activities

	Unrestricted £	Designated £	Restricted £	Endowment £	2017 £	2016 £
K Barnwell Wyeclyffe	600	—	—	—	600	600
T&T Barrow SIM	2,160	—	—	—	2,160	2,660
M&H Tozer Crossroads	—	—	—	—	—	600
L Haslam UFM	3,120	—	—	—	3,120	3,120
C MacFarlane (Mission India)	120	—	—	—	120	120
Word on the Street	188	—	—	—	188	750
R Wilkins France	—	—	—	—	—	200
Students/Internationals Worker Salary	11,228	—	—	—	11,228	14,738
Students/Internationals worker expenses	—	—	—	—	—	813
Offer (Parish Share)	56,000	—	—	—	56,000	70,000
Dognons France	720	—	—	—	720	720
Travel Vicar	577	—	—	—	577	537
Telephone Vicar	636	—	—	—	636	636
Vicar Other expenses	1,603	—	—	—	1,603	951
Vicarage water rates	660	—	—	—	660	658
Vicarage Council Tax	1,845	—	—	—	1,845	1,981
Vicarage Repairs	141	—	—	—	141	216
Travel Associate Minister	—	—	—	—	—	257
Telephone Associate Minister	—	—	—	—	—	240
Associate Minister Other expenses	—	—	—	—	—	115
Associate Vicar Hospitality	—	—	—	—	—	58
Garden House Water rates	(6)	—	—	—	(6)	492
Garden House Council Tax	614	—	—	—	614	432
Garden House Repairs	5,673	—	—	—	5,673	787
Garden House Insurance	479	—	—	—	479	152
Church Gas	3,332	—	—	—	3,332	4,382
Church Electricity	1,086	—	—	—	1,086	1,176
Church Repairs	3,376	—	—	—	3,376	19,914
Church Telephone	296	—	—	—	296	332
Church Water Rates	165	—	—	—	165	168
Worship etc	5,047	—	—	—	5,047	5,468
Big Lunch	—	—	—	—	—	1,011
Church Cleaning	2,133	—	—	—	2,133	1,523
Church Insurance	1,561	—	—	—	1,561	3,804
Vicarage Hall Gas	731	—	—	—	731	954
Vicarage Hall Electricity	636	—	—	—	636	815
Vicarage Hall Insurance	1,245	—	—	—	1,245	945
Vicarage Hall Repairs	500	—	—	—	500	612
Vicarage Hall Water Rates	216	—	—	—	216	195
Vicarage Hall Other Costs	479	—	—	—	479	471

VH Cleaning	2,292	—	—	—	2,292	1,906
Old Vicarage Gas	842	—	—	—	842	814
Old Vicarage Electricity	423	—	—	—	423	426
Old Vicarage Insurance	1,311	—	—	—	1,311	1,251
Old Vicarage Repairs	468	—	—	—	468	1,061
Old Vicarage Water Rates	216	—	—	—	216	195
Old Vicarage Other Costs	272	—	—	—	272	293
OV Cleaning	1,989	—	—	—	1,989	1,754
Youth & Children's Work	794	—	—	—	794	1,756
SPLAT	173	—	—	—	173	219
Student/Internationals Work	—	—	—	—	—	502
Evangelism	289	—	—	—	289	579
Office Manager's Salary	12,285	—	—	—	12,285	12,026
Office Photocopying	2,508	—	—	—	2,508	2,188
Office Telephone	354	—	—	—	354	445
Office Other Costs	348	—	—	—	348	390
Independent Examination Fees	525	—	—	—	525	525
Other Governance Costs	250	—	—	—	250	236
Church Project Architects Fees	—	—	7,781	—	7,781	7,914
Pre-school Staff Costs	—	—	51,058	—	51,058	49,119
Pre-school Other Costs	—	—	5,074	—	5,074	6,936
Nehemiah Mission India	—	—	195	—	195	883
Vicar's Discretionary Giving	—	—	500	—	500	352
K Barnwell	—	—	300	—	300	300
M&H Tozer	—	—	—	—	—	1,050
Depreciation	—	—	—	—	—	2,932
Other Expenditure	202	—	—	—	202	(116)
Vicar's PA	5,127	—	—	—	5,127	5,019
Andrew Flintoff	—	—	—	—	—	700
Hyndman's Trustees	120	—	—	—	120	120
Medway Night Shelter	—	—	500	—	500	369
Tear Fund (mission)	1,200	—	—	—	1,200	1,200
Let Loose Concert	—	—	500	—	500	200
Garden House Electricity/Gas	471	—	—	—	471	19
The Family Trust	750	—	—	—	750	—
Fisherman Trust giving	3,030	—	—	—	3,030	—
Administrator SMI	3,222	—	—	—	3,222	—
India 2018 expenditure	—	—	3,196	—	3,196	—
Just One	—	—	1,000	—	1,000	—
St Barnabas Vicarage repairs	275	—	—	—	275	—
HYCFM salary	10,917	—	—	—	10,917	—
Travel Curate	227	—	—	—	227	—
Telephone Curate	112	—	—	—	112	—
Curate other expenses	712	—	—	—	712	—
St Barnabas Vicarage water charges	119	—	—	—	119	—
St Barnabas Vicarage council tax	374	—	—	—	374	—
Travel HYCFM	199	—	—	—	199	—
HYCFM other expenses	793	—	—	—	793	—
Total	160,350	—	70,104	—	230,453	247,166

Other expenditure

	Unrestricted £	Designated £	Restricted £	Endowment £	2017 £	2016 £
Cricket Club	176	—	—	—	176	200
Events	—	—	—	—	—	81
Total	176	—	—	—	176	281
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EXPENDITURE TOTAL	160,526	—	70,104	—	230,629	247,447
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Net Income / (expenditure)	32,409	—	23,141	—	55,550	(1,891)
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Fixed Assets – Tangible Fixed Assets

	Old Vicarage £	Garden House £	Equipment £	Total £
Cost or valuation				
At 1 January 2017	160,000	87,500	—	247,500
Additions	—	—	—	—
Disposals	—	—	—	—
At 31 December 2017	160,000	87,500	—	247,500
Depreciation				
At 1 January 2017	—	—	—	—
Charge in the year	—	—	—	—
On disposals	—	—	—	—
At 31 December 2016	—	—	—	—
Net Book Values				
As at 31 December 2017	160,000	87,500	—	247,500
As at 31 December 2016	160,000	87,500	—	247,500

Debtors

	2017 £	2016 £
General Fund		
Tax Recoverable	7,469	7,805
	<u>7,469</u>	<u>7,805</u>
Other Funds		
Mission Fund Tax Recoverable	64	101
Development Fund Tax Recoverable	473	97
India Fund	375	—
Reach at Gillingham Pier Fund	15	—
	<u>927</u>	<u>198</u>
Total Debtors	8,396	8,003

Creditors

	2017 £	2016 £
General Fund		
Independent Examination	525	525
Total Creditors	525	525

Funds

	Balance 01 Jan 2017 £	Income £	Expenditure £	Transfers £	Balance 31 Dec 2017 £
General Fund	292,021	192,935	(160,525)	5,882	330,313
Restricted Funds					
Church Repair Fund	17,525	56	—	2,300	19,881
Development Fund	70,700	6,028	(7,781)	—	68,947
Garden House Repair Fund	2,499	9	—	887	3,395
Head of Youth, Children and Families Fund	10,000	—	—	(10,000)	—
India Fund	—	17,473	(3,196)	—	14,277
Mission Fund	5,006	1,154	(2,495)	3,893	7,558
Old Vicarage Repair Fund	5,273	18	—	1,219	6,510
Pre-school Fund	19,114	65,571	(56,132)	(5,000)	23,554
Reach at Gillingham Pier Fund	—	75	—	—	75
Small Funds	500	—	—	—	500
Vicarage Hall Repair Fund	2,775	10	—	819	3,603
Vicars Discretionary Fund	1,646	2,850	(500)	—	3,996
Totals	427,059	286,179	230,629	—	482,609

Analysis of Net Assets between Funds

	Unrestricted £	Restricted £	Total £
Tangible Assets	247,500	—	247,500
Debtors	7,469	926	8,395
Cash at Bank and in Hand	75,869	151,370	227,239
Creditors	(525)	—	(525)
	330,313	152,296	482,609

Related Party Transactions

During the financial year 2017, St Mark's Charity Trustees donated a total of £32,275 including Git Aid recovered.

During the financial year 2017, a total of £2,657 was paid to St Mark's Charity Trustees as expenses.